



VIVEKANANDA COLLEGE, AGASTEESWARAM
(Co- Education)
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Accredited with B⁺ Grade by NAAC



CIRCULAR
17-08-2015

The meeting of Internal Quality Assurance Cell (IQAC) of our College will be held on 17-08-2015 (Today) in the Principal Room at 4.00 PM. The members are requested to attend.


Co-ordinator


Principal

Members:

Signature

1. Thiru. S. Duraiswamy, President

2. Dr. S. Murugan, Dept. of Commerce



3. Dr. C. Retnasigamani, Dept. of Commerce



4. Dr. E. Neela Perumal, Dept. of Economics



5. Thiru. R. Selvanathan, Dept. of Physics

6. Thiru. T. Sakthivel Murugesan, Dept. of English



7. Tmt. P. Vasantha, Superintendent



8. Prof. K. Sachidhanantham, Nominee





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MINUTES OF MEETING

The meeting of Internal Quality Assurance Cell (IQAC) of our College was held on 17-08-2015 in the Principal's Office at 4.00 PM and the following resolutions were passed unanimously.

Agenda:

The following points to be discussed:

1. Lesson Plan
2. Seminars/ Conferences
3. ICT
4. Feedback System
5. Alumni Meet
6. Peace in campus.

Resolution Passed:

1. It was unanimously decided to encourage the members of the faculty to prepare lesson plans in the beginning of each semester.
2. It was resolved unanimously to organize national/state level seminars/conferences.
3. It was resolved unanimously to recommend the management to provide a computer for each department.
4. It was unanimously decided to receive feedbacks from the students, alumni, parents and other stakeholders through structured questionnaire on NAAC format issued by the IQAC.
5. It was resolved unanimously to organize alumni meeting in the month of January 2016.



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6. It was decided to motivate the staff and students to maintain peace and tranquility in the campus.

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IQAC Coordinator

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170815

Chairperson of the IQAC

Member present

1. Thiru. S. Duraiswamy, President

[Handwritten Signature]
S. Duraiswamy

2. Dr. S. Murugan, Dept. of Commerce

[Handwritten Signature]
Dr. S. Murugan

3. Dr. C. Retnasigamani, Dept. of Commerce

[Handwritten Signature]
Retnasigamani

4. Dr. E. Neelaperumal, Dept. of Economics

[Handwritten Signature]
E. Neelaperumal

5. Thiru. R. Selvanathan, Dept. of Physics

6. Thiru. T. Sakthivel Murugesan, Dept. of English

7. Tmt. P. Vasantha, Superintendent

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P. Vasantha

8. Prof. K. Sachithanatham, Nominee

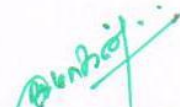
[Handwritten Signature]
K. Sachithanatham




Action Taken Report

On the decision of the IQAC meeting held on 17-08-2015, the following actions were taken.

Decision	Action Taken
Preparation of Lesson Plan	All the faculty members had prepared lesson plans in the beginning of each semester and submitted to the HOD.
Organize Seminars/ Conferences	All the departments accepted to organize state/national level seminars/ conferences. With the support and motivation of the IQAC few departments organized national level seminars.
Strengthen ICT	Based on the recommendations of the IQAC, our management provided a computer for each department.
Feedback System	Feedbacks were received from the students, alumni, parents and other stake holders through structured questionnaire issued by the IQAC.
Organize Alumni Meet	Alumni's meeting was conducted on 13-01-2016.
Peace in campus	The staff and students maintained peace and tranquility in the campus.


IQAC Coordinator


Chairperson of the IQAC