

**VIVEKANANDA COLLEGE
AGASTEESWARAM, KANYAKUMARI DISTRICT**



**The Annual Quality Assurance Report (AQAR) of the IQAC
For the Academic Year 2011-12**

Submitted to

National Assessment and Accreditation Council (NAAC)



Part – A

I. Details of the Institution

1.1 Name of the Institution	VIVEKANANDA COLLEGE
1.2 Address Line 1	AGASTEESWARAM
Address Line 2	KANYAKUMARI DISTRICT
City/Town	NAGERCOIL
State	TAMIL NADU
Pin Code	629 701
Institution e-mail address	admin@vivekanandacollege.net
Contact Nos.	04652- 270245,270865,271892
Name of the Head of the Institution:	Dr. S.SOMASUNDARAM
Tel. No. with STD Code:	04652-252129
Mobile:	91-9790029829
Name of the IQAC Co-ordinator:	Dr. N. NEELAMOHAN
Mobile:	91-9942325564
IQAC e-mail address:	vkciqac1965@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/39/129 dated 21-05-2006

1.5 Website address:

www.vivekanandacollege.net

Web-link of the AQAR:

www.vivekanandacollege.net/files/aqar_2011_12.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	75.80	May 2006	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

18-04-2009

1.8 AQAR for the year (for example 2010-11)

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 submitted to NAAC on 29/10/2014 (DD/MM/YYYY)
- ii. AQAR 2009-10 submitted to NAAC on 22/10/2011 (DD/MM/YYYY)
- iii. AQAR 2008-09 submitted to NAAC on 13/09/2011 (DD/MM/YYYY)
- iv. AQAR 2007-08 submitted to NAAC on 30/08/2011 (DD/MM/YYYY)
- v. AQAR 2006-07 submitted to NAAC on 19/08/2011 (DD/MM/YYYY)
- vi. AQAR 2005-06 submitted to NAAC on 24/04/2011 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Manonmaniam Sundaranar University,
Tirunelveli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other (<i>Specify</i>)	<input type="checkbox"/>
UGC-COP Programmes	<input checked="" type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	05	
2.2 No. of Administrative/Technical staff	02	
2.3 No. of students	-	
2.4 No. of Management representatives	02	
2.5 No. of Alumni	-	
2.6 No. of any other stakeholder and community representatives	02	
2.7 No. of Employers/ Industrialists	-	
2.8 No. of other External Experts	-	
2.9 Total No. of members	11	
2.10 No. of IQAC meetings held	02	
2.11 No. of meetings with various stakeholders:	No. <input style="width: 40px;" type="text"/>	Faculty <input style="width: 100px;" type="text" value="01"/>
	Non-Teaching Staff <input style="width: 40px;" type="text" value="01"/> Students	Alumni <input style="width: 40px;" type="text"/> Others <input style="width: 40px;" type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	No
If yes, mention the amount	<input style="width: 100px;" type="text"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>
2.13 Seminars and Conferences (only quality related)		
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC		
Total Nos.	<input style="width: 40px;" type="text" value="Nil"/>	International <input style="width: 40px;" type="text"/> National <input style="width: 40px;" type="text"/> State <input style="width: 40px;" type="text"/> Institution Level <input style="width: 40px;" type="text"/>
(ii) Themes	<input style="width: 450px;" type="text" value="Nil"/>	

2.14 Significant Activities and contributions made by IQAC

Initiatives taken to execute Action plan of this year.

Student Feedback on Teachers was obtained.

IQAC motivated research publications. 13 papers were published in National and International Journals during this year.

College News Letter was released by the IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Plan to organize national seminars/conferences.	1. Seminars/ conferences were organized successfully.
2. Plan to involve faculty members in research activities.	2. More faculty members involved in research activities.
3. Plan to start major/minor research projects under UGC 11 th plan scheme.	3. UGC approved minor project was started in a successful manner.
4. Plan to implement quality measures with potential for excellent scheme.	4. Various Environmental Awareness Programmes were organized successfully.
5. Plan to organize Environmental Awareness Programme.	5. Outreach programme is organized.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. Meeting of each Department along with HOD's and all members of the staff were conducted. Other stakeholders were consulted.
2. Meetings with the Non Teaching staff were convened and suggestions were added.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD			02	
PG	02		06	
UG	09		02	
PG Diploma				
Advanced Diploma				
Diploma				01
Certificate		01		01
Others				
Total	11	01	10	02

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- CBCS Pattern
- Core Option and
- Non Major Elective Option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG- 11 PG- 08
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As an affiliated college, updating of syllabi was made by University in order to include current trends. Every three years there will be revision of syllabi implemented by the Board of Studies. Choice Based Credit System (CBCS) was implemented in the curriculum by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. The University has granted permission for Certificate course on Human Rights Education.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
55	30	22	-	03

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	11	-	-	-	-	-	-	-	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

06

-

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	47	06
Presented papers	01	08	-
Resource Persons	-	-	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Innovative value based and need based education systems are introduced in the College. According to the latest trends, we are offering various innovative job oriented courses.
2. Choice Based Credit System (CBCS) was implemented in the curriculum by Manonmaniam Sundaranar University, Tirunelveli to ensure best practices.

2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Multiple Choice Questions and Internal and External Assessment System in the ratio of 25:75.

2.9 No. of faculty members involved in curriculum

03

restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

89.07

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division									
		Distinction		I		II		III		Pass	
		Number	%	Number	%	Number	%	Number	%	Number	%
B.A- Tamil	37	02	5.40	28	75.67	06	16.21	-	-	36	97.30
B.A- English	58	-	-	10	17.20	24	41.40	01	1.7	35	60.30
B.A- Economics	54	-	-	19	61.00	12	39.00	-	-	31	57.40
B.Sc- Mathematics	41	17	41.50	11	26.80	-	-	-	-	28	68.30
B.Sc- Physics	29	09	31.00	14	48.00	-	-	-	-	23	79.00
B.Sc- Chemistry	32	06	18.75	15	46.87	11	34.37	-	-	23	71.87
B.Sc- Botany	26	03	12.00	11	42.00	03	12.00	-	-	17	65.00
B.Sc- Zoology	24	02	8.33	16	66.67	02	8.33	-	-	20	83.33
B.Com- Commerce	58	-	-	07	17.50	33	82.50	-	-	40	68.96
M.A- Economics	27	-	-	27	100	-	-	-	-	27	100
M.Sc- Mathematics	20	09	45.00	02	10.00	-	-	-	-	11	55.00
B.Com (CA)	39	02	10.50	17	89.50	-	-	-	-	19	49.00
BCA	24	04	16.00	16	66.00	-	-	-	-	20	83.00
M.A- Tamil	07	-	-	07	100	-	-	-	-	07	100
M.A- English	05	-	-	01	20.00	01	20.00	-	-	04	40.00
M.Sc- Zoology	19	01	5.26	08	42.11	-	-	-	-	09	47.37
M.Com- Commerce	25	-	-	16	64.00	02	8.00	-	-	18	72.00
M.Phil- Tamil	12	-	-	12	100	-	-	-	-	12	100
M.Phil- Economics	10	-	-	09	90.00	-	-	-	-	09	90.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1 . Teachers were assessed by Self Appraisal report.

2. The students were monitored and evaluated through weekly and monthly test and also through internal assessment system.

2.13 Initiatives undertaken towards faculty development Yes

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	01
HRD programmes	

Orientation programmes	05
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	13	-	-
Technical Staff	10	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research is a significant activity of the College. During this academic year, our faculty members guided 66 research scholars. Out of 66 research scholars 5 scholars were awarded Doctoral Degree and 4 scholars had submitted their Thesis. Four faculty members were awarded their Doctoral Degree. Six faculty members had registered for Ph.D during this year. In order to promote quality research, faculty members published papers in Research journals, national and international seminars/workshops/ conferences/symposia.

IQAC also motivated the faculty members to attend more seminars/workshops and present research publications in National and International Journals and Nooks.

During this year the UGC has sanctioned a minor research project to the Department of Chemistry. Dr. M. Chandran, Asst. Professor is the Principal Investigator of the project.

The University also introduces research projects in UG and PG level to promote research activities.

15 Research scholars doing their research work in our Tamil Research Centre.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	01	-
Outlay in Rs. Lakhs			1,85,000/-	

3.4 Details on research publications

	International	National	Others (Book)
Peer Review Journals	03	10	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	04	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	18 Months	UGC	1,85,000/-	1,42,500/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	01		1,85,000/-	1,42,500/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	03	03	02	04
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

11

66

3.19 No. of Ph.D. awarded by faculty from the Institution

04

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level 300 State level
National level International level

3.22 No. of students participated in NCC events:

University level 34 State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level 02 State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text" value="01"/>	NSS	<input type="text" value="09"/>	Any other (RRC)	<input type="text" value="01"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. A one day NSS Camp was organized on 08-07-2011 to clean the premises of Government Hospital, Agasteeswaram.
2. Our NSS students actively participated and planted trees in the premises of Vivekananda Kendra connected with “Vanamahostava” festival celebrated on 7th July 2011 at Vivekananda Kendra, Kanyakumari.
3. Red Ribbon Club (RRC) and NSS Unit of our college organized a Blood Donation Camp on 03-08-2011. Dr. Carolin Geetha, Blood Bank Officer, Govt. Medical College Hospital, Asaripallam, Kanyakumari District inaugurated the Camp. Many students donated blood in this camp.
4. Anemia Awareness Camp was organized by the NSS unit of our college on 10-08-2011.
5. Coastal Cleanup Day was celebrated on 03-09-2011 at Kanyakumari Sea Shore and cleaned the coastal areas of Kanyakumari.
6. Outreach programme includes Computer Training and Yoga given to the people.
7. Tree plantation programme was conducted on 27-08-2011 at Government Primary Health Centre, Agasteeswaram by the NCC unit of our College.
8. AIDS Awareness programme was organized.
9. NSS volunteers of our College laid a new road on Murugan kuntram.
10. The Tourism Office, Kanyakumari conducted a “Cleaning Campaign” on 01-03-2012. The NSS Programme Officer and 50 NSS Volunteers from our College participated in it and cleaned the premises of Tourism Office.
11. NSS Program Officer and Volunteers actively participated and cleaned the premises of Swamy Ayyappa Temple, Sabarimala.
12. The NSS units 106,107 and 108 of our College organised a seven day special camp from 10-02-2012 to 16-02-2012 at Santhayadi and did the extension activities to the local community.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	60 Acres			60 Acres
Class rooms	39			39
Laboratories	07			07
Seminar Halls	02			02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				

4.2 Computerization of administration and library

Administrative works were partially automated.
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9074	-	03	328.75	9077	-
Reference Books	18149	-	07	500.00	18156	-
e-Books	-	-	-	-	-	-
Journals	17	-	01	750.00	18	-
e-Journals	-	-	-	-	-	-
Digital Database						
CD & Video						
Journal (Back Volumes)	125	-	20	-	145	-
Magazine	10	-	-	-	10	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	66	02	03	-	-	01	17	-
Added	-	-	-	-	-	-	-	-
Total	66	02	03			01	17	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers were given computer training.

Internet accesses have been provided to each and every Department.

All the Departments and the Office are computerized and upgraded in Networking.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	Nil
iv) Others	Nil
Total :	Nil

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student support services were enabled with Student Council.
- Xerox facility is provided to the students.
- Separate canteen facilities are available for boys and girls.
- Subsidised canteen facilities are available for students.
- Drinking water facilities are made available in important centres in the campus. A permanent water purification system was installed and purified water is provided to the students.
- Separate vehicle parking facilities are available for boys and girls.
- Book store to cater to the need of the students.
- Financial assistance extended to economically weaker students and personal counselling was given by Counsellors and Teachers to minimize the dropout rate in the College.
- Free food and accommodation provided to the sports students to encourage the sports activities.

5.2 Efforts made by the institution for tracking the progression

- The Career Guidance and Counselling Cell offers counselling and guidance to the students in addition to many academic oriented programmes.
- Add on course 'Tour and Travel' helps the students to get employment opportunities.
- Every Department maintains a register for recording the progress of the students.
- Internal Assessment system is followed to ensure the quality progress of the students.
- A student who has failed in only one subject, at the end of the degree programme is allowed to appear for an instant examination conducted by the University within a month from the date of publication of the results. Transparency in valuation is provided. A student can get a copy of his/her valued answer script on request, by paying the admitted fee to the University and, one can go through and apply for the revaluation of the paper.

5.3 (a) Total Number of students

UG	PG	M.Phil.	Others
1283	248	24	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
236	15.18

Men

Women

No	%
1319	84.82

Last Year							This Year						
General	SC	ST	MBC	OBC	Physically Challenged	Total	General	SC	ST	MBC	OBC	Physically Challenged	Total
46	85	01	102	1249	-	1483	35	95	04	129	1292	-	1555

Demand ratio 1:3

Dropout % 08.87

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC approved scheme of coaching classes of NET/SLET for PG students appearing for NET/SLET Examinations were conducted.
- Preparatory classes for TNPSC, UPSC and BSRB were conducted.

No. of students beneficiaries

30

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The Career Guidance and Counselling Cell is functioning in our college in a successful manner. This cell offers counselling and guidance to students in addition to many academic oriented programmes. Campus recruitment is conducted.

No. of students benefitted

64

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	304	36	02

5.8 Details of gender sensitization programmes

Anti Eve Teasing Committee is functioning in our college in a successful manner. This committee offers counselling to the female students regarding their personal problems and grievances.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		-
Financial support from government		Rs. 14,41,325/-
Financial support from other sources		-
Number of students who received International/ National recognitions		-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement

Our vision is to reach the best of its ability to impart world class education to the youth of this country in general and educationally and economically backward community of the locality in particular.

Mission Statement

Our mission is to achieve excellence by providing quality education to the downtrodden and backward people in and around Kanyakumari District and to develop Vivekananda College into a modern centre of higher education with the best available faculty, infrastructure and equipment.

6.2 Does the Institution has a management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Choice Based Credit System (CBCS) followed at present in the college, enabling students to make their choices.

Skill Based Elective Courses are available to the students irrespective of their major subjects. This facility enables students to choose the courses of their interest.

6.3.2 Teaching and Learning

The following teaching and learning methods had been followed.

- Traditional Chalk and Talk method
- Classroom interaction method
- Mass teaching through lecture deliberations.

6.3.3 Examination and Evaluation

- Semester system with Internal and External Assessment is followed.
- Multiple choice questions are implemented by the affiliating University.
- Final Examinations conducted by the affiliating University.
- Option to appear for the examination of Arrear subjects in the subsequent semester examination.
- A student who fails in only one subject at the end of the degree programme is allowed to appear for instant examination conducted by the University within a month from the date of publication of the results.
- Option to apply for the revaluation of the examination paper.
- The Principal and the Head of the Department monitor the performance of the students making an analysis after the publication of the results.

6.3.4 Research and Development

- Teachers are encouraged to pursue research degrees.
- Teachers are encouraged to publish papers/articles in National and International Journals.
- Teachers were encouraged to apply for proposal to UGC for major/minor projects.
- Teachers were encouraged to involve in research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Nil

6.3.6 Human Resource Management

- Teachers are given additional charges for various extra curricular and co-curricular activities.
- Various committees were established to monitor activities of the students in all the Departments.
- The responsibility has been shared by the faculty members of various committees.

6.3.7 Faculty and Staff recruitment

Nil

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The admission committee was established as per the guidelines of Government of Tamil Nadu. The reservation norms are provided as per the government guidelines.

6.4 Welfare schemes for

Teaching	Provident Fund, Gratuity, Medical Allowance, Pension etc. Canteen Facilities.
Non teaching	Provident Fund, Gratuity, Medical Allowance, Pension etc. Canteen Facilities.
Students	Government assistance Scholarship. Subsidised Canteen facilities. Free food and accommodation is provided with the financial assistance of Government. Cash incentives are given to meritorious students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	
Administrative	Yes		Yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As an affiliated college, the examination reforms introduced by the University were implemented.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

The members of Alumni Association lend their support to the college through various services. They also provide financial assistance to various Departments to organize seminars.

6.12 Activities and support from the Parent – Teacher Association

It provides financial assistance to economically backward students for education.

6.13 Development programmes for support staff

- Computer training is given to the support staff.
- Spoken English classes were conducted by the Department of English.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco Club is functioning in our college in a successful manner. Awareness programme relating to environmental protection has been conducted.
- Use of plastic material is prohibited in the college campus.
- Trees are planted in the college campus. Gardening and plantation has been strengthened.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Three days (19th Jan 2012 to 21st Jan 2012) science exhibition was organised. The entire Science Departments of our college participated in this event. Students from various schools of Kanyakumari District visited the exhibition.
- Add on Course 'Tour and Travel' was conducted.
- Add on Course 'Human Rights Education' was started during this year.
- Various Departments participated in industrial/field visit to know the innovation in their respective field.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Remedial classes were conducted to help the slow learners to improve their academic performance.
- Coaching Classes were organized to facilitate the students for entry in services in various fields as well as self employment.
- Bridge Course for the first year students was conducted.
- Academic audit was conducted.
- Seminars were organized in a successful manner.

- A Study Tour has been arranged to uplift the mental and physical aptitude of the students.
- Vivekananda Arts Association is functioning to develop the extracurricular activities of the students.
- Preparatory classes for TNPSC, UPSC and BSRB were conducted.
- Free coaching classes and extracurricular facilities were offered to all the students as,
 - Cultural Literary Classes
 - Physical Education and Training
 - Yoga Practice
 - Spoken English and Communicative Skills and
 - Computer Classes.
- Vivekananda Arts Association imparted Orchestra and Vocal songs to the willing students. Instrumental music drums were played.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Free accommodation given to the students belonging to SC/ST/BC and Minorities with the financial assistance of State Government.
- Special attention is given to the students to engage them in extracurricular and co-curricular activities and provide them necessary equipment and infrastructure to ensure best practices.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

NSS unit of our college conducted various awareness programmes to the local community such as AIDS Awareness Programme, Awareness programme on Rain Water Harvesting, Awareness Programme on Environmental Conservation and Awareness programme on Banning Plastics.

Awareness programme on Nuclear Energy was conducted by the Department of Physics on 21-02-2011.

NSS Programme officers and Volunteers participated in an International Coastal Cleanup Day which was celebrated on 03rd Sep 2011 in the presence of Nanchil A. Murugesan, (MLA- Nagercoil Consultuency) at Kanyakumari Sea Shore organized by our college in collaboration with Ocean Conservancy, USA and Indian Ocean Organization.

Awareness programme on Eradication of Noxious Weed Parthenium was organized by Department of Botany on 11-10-2011 at Panchalingapuram near Kanyakumari.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

IQAC conducted academic audit which served to facilitate SWOT analysis at Department level. It helps the Department in the quality enhancement activities regularly. It helps to implement quality related measures in the forthcoming academic year.

8. Plans of institution for next year

- Plan to implement quality measures with potential for excellent scheme.
- Plan to organize national seminar/conferences.
- Plan to involve faculty members in research activities.
- Plan to organize environmental awareness programme.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____